

City Sail Intern

POSITION SUMMARY

City Sail is a five-week free sailing program offered to teenagers in Jersey City, New Jersey. The program provides quality sailing and swimming instruction to over 30 middle school and high school age students. The City Sail Intern will help in the day-to-day instruction and supervision of the young people in the program. The intern will have a chance to experience an adventure based urban program that seeks to provide challenging and structured activities in an area where both are lacking.

SCOPE AND RESPONSIBILITIES

City Sail Roles

- **Classroom Time:** Each City Sail Intern is expected to support classroom time held at New City Kids. In addition to offering daily support each intern will be responsible for two teaching days where they will organize and delegate all necessary materials and activities for the day.
- **Swimming Support:** The City Sail Intern will staff 1 or 2 day (s) a week of swimming instruction at New Jersey City University in order to provide clarity and safety to all City Sail participants.
- **Sailing Support:** Similar to swimming support, each intern will staff a minimum of one day a week of sailing time. On sailing days the intern will act as the first mate providing support to the captain whether that is a City Sail staff person or a guest skipper. This role includes supervising City Sail participants on boats and assisting the captain in any and all sailing obligations.
- **Administration:** This role involves a number of items outside of normal classroom and sailing times. Interns are responsible for keeping an orderly inventory of the City Sail shed. The City Sail intern will make sure that all information about participants is tracked appropriately including teen information, survey results and participation points. City Sail interns will also be responsible for meeting twice a week with their supervisor and completing the necessary tasks assigned to them.
- **Field Trips/Events:** The City Sail Intern will be present for four field trips held on Fridays during the day as well as a race days at the end of July.

QUALIFICATIONS

- Shows great skill and interest in sailing and seeing teenagers learn how to sail.
- Leadership qualities – shows leadership qualities and potential and is willing to take initiative.
- Mentorship – Shows interest in developing the youth of Jersey City.
- Desire to Learn – is eager to grow and take advantage of opportunities available, stretching to improve and gain knowledge and experience.
- Dedicated Team Member – shows flexibility & desire to serve as a positive team member.
- Teachability – can follow leadership, learn from others, and embrace the vision of New City Kids College Graduate or Current College Student.
- Sailing experience preferred.

DETAILS

Compensation: \$2000/stipend for the summer

Hours: 40 hours/week

Starting date: June 18th, 2018

Ending date: August 10th, 2018

Supervisor: Soo Kim - City Sail Director

To Apply: Please Submit Resume and Cover letter to Soo Kim (soo@newcitykids.org)