

New City Kids Summer Camp (SC) – 551 E. 22nd St. – 973-279-9135
Enrollment Application – Summer 2017

Child's name: _____

Child's incoming grade ('17-'18): _____ Child's school: _____

Child's date of birth: _____

Child's gender: _____ Child's race/ethnicity: _____

Home address (street, apt. #, city, state, zip): _____

Mother/guardian's name: _____

Home address (if different): _____ Email: _____

Home phone: _____ Cell phone: _____ Work phone: _____

Employer name: _____

Father/guardian's name: _____

Home address (if different): _____ Email: _____

Home phone: _____ Cell phone: _____ Work phone: _____

Employer name: _____

Emergency Contact Information

Please list below the person(s) authorized to assume responsibility for the child if the parent/guardian is not available.

Name: _____ Name: _____

Relationship: _____ Relationship: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Staff Only Comment Field: Please do not write

Date received: _____ Date input: _____ 4Cs referral? Yes Deposit: _____

Pick up Information

Please check all that apply:

- My child is allowed to be **dismissed daily at 3:00 PM to walk home.**
- My child will be **picked up daily at 3:00pm** (we do not dismiss between 2:30 PM and 3PM). Please note that **pickup after 3:15pm will result in a \$10 late fee.**

In addition to the parent/guardian and emergency contacts previously listed, the following people are authorized to pick up my child from the ASC (please list names):

Medical Information

Child's doctor: _____

Address: _____ Phone: _____

Medications child is taking, reason for medication, dosage, frequency, & person who administers medication:

Allergies: _____

Hospital Preferred _____

Please check all boxes that apply:

- My child is in good physical health and can participate in the normal activities of NCK. I give permission to New City Kids to seek emergency medical care for my child(ren) in my absence, and take all responsibility for my child(ren)'s health in the Summer Camp.
- My child has the following health issues and/or activity restrictions:

- My child's immunizations are up-to-date.
- My child's immunization record is on file with the child's school.

Tuition Contract

Please check the box that applies:

- Weekly Cash Payment.** We will be paying the weekly tuition fee of \$60 for the first child (\$40 for the second) . Payment must be in the form of cash or money order only (no checks). **A non-refundable deposit of \$10 is due at the time of registration. Payments for the 1st, 2nd, 3rd and 4th week will be due every Monday or the beginning of the week. (July 5th (Tuesday), July 11th, 18th and 25th).**
- 4C's Funding.** We are applying for funding from 4C's or another voucher organization. If we do not meet or uphold the funding program's requirements, we will pay regular cash tuition.

1. All Day Camp fees are to be paid by the time camp begins.
2. Payments are not cancelled for days your child/children do not attend our programs.
3. Parents, guardians, or anyone enrolling a child/children in our program will be held responsible for all fees.
4. If you are planning to withdraw your children from our program, you must give us a two-week notice.
5. Unpaid fees of 1 week without adequate communication with program staff will lead to expulsion. Late fees, if applicable, will be added to your balance.
6. Fees paid by vouchers (4C's) must be verified, by 4C's or other agency, before a child can attend our programs. You are responsible for returning all information to us to be signed, faxed and mailed by us to 4C's in accordance with their written requirements to us.
7. Students whose families fail to regularly swipe their 4C's cards will be removed from the program until the families swipe all missing dates (including days sick and absent) or pay cash tuition for days missed.

I have fully read the Tuition Contract and agree to abide by all stated terms and conditions.

Name: _____

Signature: _____ Date: _____

Parent/Guardian Permission and Information

Drop off and pick up

I give my child permission to attend New City Kids Summer Camp, Mondays-Fridays, July 5th- July 29th. I understand that transportation is not provided and that children are to arrive no earlier than 8:30am and to be picked up at 3:00pm. I understand that my child will not be released to anyone other than the persons listed as authorized to pick up. **A \$10 late pick-up fee** will be charged for children who are picked up after 3:15 PM.

Field trips

I understand that two days per week, children will attend a field trip. Parents will be notified with details on each trip beforehand. I understand that my signature on this permission slip allows my child to attend the field trips. **Should I choose not to allow my child to attend a field trip, I will inform New City staff and keep my child home on that day.**

Uniform

I understand that my child/children will be required to wear their New City Kids Summer Camp shirt on field trip days. *One shirt will be provided by New City Kids and any additional shirts may be purchased for \$7 each.* **All other days my child will wear weather appropriate clothes that completely cover their torso and upper thighs. My child's clothes will not be marked with offensive pictures and/or language.**

Photos

New City Kids staff occasionally takes pictures/videos of its programs and children. I give New City Kids permission to use these photographs or videos in its website or promotional materials. *If this is unacceptable, please submit a written letter stating your wishes for your child's photograph/video not to be used.*

Behavior Expectations/Discipline Policy:

We have a warm & loving environment at New City Kids & expect children to be respectful to staff & peers. In order to maintain a safe environment, we use the following discipline policy. The consequences for misbehavior are:

1. First incident – Verbal warning from teen or adult staff.*

2. Second incident – Time out in foyer, while meeting with adult staff to discuss the problem.*
3. Third incident – Time out in foyer, accompanied by a call home to parent or guardian.
4. Fourth incident – Suspension for a period of days to be decided by the Director.
5. Continued incidents – Removal from program.

*If the incident is serious enough, a staff member may proceed directly to Step 3 &/or 4 (particularly if the child’s behavior endangers him/herself or others).

I have read the behavior expectations and the discipline policy and agree to these expectations.

Name of Child: _____

Name of Parent(s): _____

Signature: _____ Date: _____

Summer Camp Registration

Select a Program Curriculum for Your Child

Muzic Space: 6th- 8th Graders ONLY

In addition to program activities, campers will be introduced to basic music theory, production, and how to care for and play the Bass or Drums

- Drum Class
- Bass Class

Science- Technology – Engineering – Arts – Mathematics:

In addition to program activities, campers will use hands on projects to explore the world around them and create new and fun solutions to everyday problems. Campers will apply newly learned skills to projects including but not limited to: mural creation, gardening, simple mechanics, and cooking!

- Astronauts : 1st - 3rd
- Interstellar: 4th - 5th
- Galaxy Quest: 6th- 8th

Please indicate your child’s T-shirt size. T-shirts will be worn on field trip days and during group events.

___ YM ___ YL ___ XS ___ S ___ M ___ L ___ XL ___ 2XL

Weeks of camp:

I am committing to having my child attend at least 3 of the 4 weeks of summer camp.

- Week 1: July 3 - July 7
- Week 2: July 10 - July 14
- Week 3: July 17- July 21
- Week 4: July 24 - July 28

 **Sign to agree:** _____